

Scrutiny Programme Committee – Work Plan

Meeting	Reports	Purpose
8 Jul	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr Mitch Theaker 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Opportunities for Children & Young People, on relevant portfolio responsibilities and activities. To include questions on the authority’s response to new legal duty to assess the sufficiency of play and recreational opportunities for children in the area, and plans for improvement
	<ul style="list-style-type: none"> Final Inquiry Reports: § Affordable Housing 	<ul style="list-style-type: none"> To receive the final report (including conclusions and recommendations) of the Inquiry Panel prior to submission to Cabinet for decision
	<ul style="list-style-type: none"> Scrutiny Annual Report 	<ul style="list-style-type: none"> To present the annual report of the work of overview & scrutiny for the municipal year 2012/13, as required by the constitution
	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To approve proposed membership and conveners of new Scrutiny Panels and Working Groups To maintain overview on scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
5 Aug	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr Mark Child 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Wellbeing, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> Final Inquiry Reports: § Public Transport 	<ul style="list-style-type: none"> To receive the final report (including conclusions and recommendations) of the Inquiry Panel prior to submission to Cabinet for decision
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To maintain overview on all scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required

2 Sep	<ul style="list-style-type: none"> • Cabinet Member Question Session – Cllr Christine Richards (Deputy Leader) 	<ul style="list-style-type: none"> • Question and answer session with Cabinet Member for Citizen, Community Engagement & Democracy, on relevant portfolio responsibilities and activities • Focus on Pre-Decision Scrutiny Process
	<ul style="list-style-type: none"> • Scrutiny Work Programme 	<ul style="list-style-type: none"> • To maintain overview on scrutiny work, monitor progress, and coordinate as necessary • To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required
	<ul style="list-style-type: none"> • Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> • To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
	<ul style="list-style-type: none"> • Welsh Government Annual Reporting on Local Authority Services Performance 	<ul style="list-style-type: none"> • To raise awareness of content and use to support the scrutiny of service performance
30 Sep	<ul style="list-style-type: none"> • Cabinet Member Question Session – Cllr Sybil Crouch 	<ul style="list-style-type: none"> • Question and answer session with Cabinet Member for Sustainability, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> • Final Inquiry Reports: § Attainment & Well Being 	<ul style="list-style-type: none"> • To receive the final report (including conclusions and recommendations) of the Inquiry Panel prior to submission to Cabinet for decision
	<ul style="list-style-type: none"> • Scrutiny Work Programme 	<ul style="list-style-type: none"> • To maintain overview on scrutiny work, monitor progress, and coordinate as necessary • To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required • Feedback from Conveners
	<ul style="list-style-type: none"> • Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> • To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
	<ul style="list-style-type: none"> • WG Consultation on Designated Persons 	<ul style="list-style-type: none"> • To raise awareness about and invite views on proposed Welsh Government Order which will designate a number of external organisations that will be subject to local government scrutiny.
<ul style="list-style-type: none"> • Local Government Performance Report 2012-13 	<ul style="list-style-type: none"> • To ensure awareness of content of Local Government Data Unit ~ Wales report and use to support the scrutiny of service performance 	
	<ul style="list-style-type: none"> • Cabinet Member Question Session – Cllr David Phillips (Leader) 	<ul style="list-style-type: none"> • Question and answer session with Cabinet Member for Anti-Poverty, on relevant portfolio responsibilities and activities. • Focus on Anti-Poverty - questioning on achievements / plans in this area • Focus on Community Regeneration / Communities

28 Oct		First - questioning on achievements / plans in this area
	<ul style="list-style-type: none"> Final Inquiry Reports: <ul style="list-style-type: none"> § Economic Inactivity 	<ul style="list-style-type: none"> To receive the final report (including conclusions and recommendations) of the Inquiry Panel prior to submission to Cabinet for decision
	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To maintain overview on scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required Draft Panel Brief – Arrangements for Local Service Board Scrutiny Feedback from Conveners (Service Improvement & Finance – Cllr Mary Jones)
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
	<ul style="list-style-type: none"> WG Consultation on Designated Persons 	<ul style="list-style-type: none"> To consider response to consultation.
	<ul style="list-style-type: none"> Estyn Report on Education Services for CYP in Swansea 	<ul style="list-style-type: none"> To consider comments made by inspectors about scrutiny within the report following the whole Authority inspection in June
25 Nov	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr Ryland Doyle 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Target Areas, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> Crime & Disorder 	<ul style="list-style-type: none"> Outcome of PACT review and Safer Swansea Partnership proposals for future community engagement
	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To maintain overview on scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required Feedback from Conveners (Schools – Cllr Jennifer Raynor)
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr Will Evans 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Learning & Skills, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> Pre-Decision Scrutiny Process 	<ul style="list-style-type: none"> Report to advise the committee on the process for pre-decision scrutiny and ensure understanding

16 Dec	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To maintain overview on scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required Feedback from Conveners (Wellbeing – Cllr Paxton Hood–Williams)
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
20 Jan	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr Rob Stewart 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Finance & Resources, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To maintain overview on scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required Feedback from Conveners (Service Improvement & Finance – Cllr Mary Jones)
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
17 Feb	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr June Burtonshaw 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Place, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> Crime & Disorder 	<ul style="list-style-type: none"> Progress on Safer Swansea Partnership Performance with Co-Chairs - questioning on plans, performance, challenges
	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To maintain overview on scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required Feedback from Conveners (Schools – Cllr Jennifer Raynor)
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
20 Feb (special)	<ul style="list-style-type: none"> Gypsy & Traveller Site Provision – Review of Process (1) 	<ul style="list-style-type: none"> Overview of Process - report giving chronology of process and legal framework.

6 Mar (special)	<ul style="list-style-type: none"> Gypsy & Traveller Site Provision – Review of Process (2) 	<ul style="list-style-type: none"> Criteria for Sites / Method of Selection (incl. Legal Guidance) - report covering criteria agreed by Cabinet, terms of reference of Member Task & Finish Group, National Planning Guidance.
17 Mar	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr Nick Bradley 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Regeneration, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> Scrutiny Work Programme 	<ul style="list-style-type: none"> To maintain overview on scrutiny work, monitor progress, and coordinate as necessary To plan for future committee meetings including key expectations e.g. key questions to explore, witnesses / information required Feedback from Conveners (Wellbeing – Cllr Paxton Hood–Williams)
	<ul style="list-style-type: none"> Scrutiny Dispatches / Progress Report on Performance Panels and Working Groups 	<ul style="list-style-type: none"> To ensure visibility and awareness of key issues, findings and outcomes from informal scrutiny activities
14 Apr	<ul style="list-style-type: none"> Cabinet Member Question Session – Cllr David Phillips 	<ul style="list-style-type: none"> Question and answer session with Cabinet Member for Anti-Poverty, on relevant portfolio responsibilities and activities.
	<ul style="list-style-type: none"> Annual Work Plan Review 	<ul style="list-style-type: none"> To reflect on the year's work, achievements, experiences, issues, ideas for future scrutiny

Other:

- Final Inquiry Reports (Inward Investment, Streetscene, Public Engagement, Social Care at Home, Education Inclusion)
- Further meetings re. Gypsy & Traveller Site Provision – Review of Process
- Reports on Relevant Regional / National Scrutiny Development & improvement Issues (incl. report back from WLGA / CfPS network meetings)
- Referrals from other council bodies, such as cabinet
- Referrals of items from members of the public or Councillor Calls for Action (CCfA)